



# Highclare School

## Visiting Music Teacher (Peripatetic)

### Job Description

#### Duties and Responsibilities

Accountable to the head of the relevant department (HoD), instrumental/vocal teachers are paid per session delivered and are expected to:-

1. Teach music lessons to assigned pupils as follows: pupils from Rec – Yr2; 20 minute lessons, Yr3 – 6th Form; 30 minute lessons (30 lessons per full academic year).
2. Encourage and support pupils in developing effective practice routines.
3. Inspire and enthuse pupils through their teaching.
4. Monitor and report on pupils' progress as reasonably required by the Head of Music, including recording regular entries in each student's practice diary.
5. To prepare pupils for all elements of external music examinations as appropriate, organising necessary aural and theory training, in consultation with parents.
6. Encourage pupils to perform in concerts and to advise Head of Music the suitability of individuals for particular ensembles inside or outside school.
7. Coach and lead ensembles as required and requested by Head of Music, preparing the groups for concert performance as necessary.
8. Attend concerts if directing an ensemble/choir that is performing.
9. Attend normal staff meetings and Professional Learning and Development (PLD) sessions (the payment for attendance at these events is at our meeting hourly rate.)
10. Adhere to the ethos of the school:
  - a. Promote the agreed vision and aims of the school
  - b. Set an example of personal integrity and professionalism.
  - c. Attend appropriate staff meetings and parents' evenings.

This list is intended to be as comprehensive as possible, but is not exhaustive.

*Highclare School is committed to safeguarding and promoting the welfare of its pupils. There is a legal requirement to provide satisfactory replies to List 99 enquiries which are obtained in the form of an Enhanced Disclosure from the Disclosure and Barring Service.*



# Highclare School

## **Visiting Music Teacher (Peripatetic) Person Specification**

- Foster a love of music in all age groups and abilities.
- Teach individual lessons across prep and senior schools.
- Offer trial lessons to those seeking tuition.
- When requested, support Prep and Senior School ensembles/choirs by performing with them or conducting.
- Accompany students in performance in school events, examinations, recordings, auditions and competitions where necessary (desirable).
- Attend meetings as required with other departmental staff. Subject to availability; interest and expertise, there may be opportunities to lead ensembles according to the candidate's specialism(s) in conjunction with the Head of Music.