



Highclare School

Site Supervisor Person Specification

Essential Skills Required:

- Have excellent and practical DIY skills and abilities.
- Have relevant experience in caretaking and cleaning work.
- Have the ability to undertake a wide range of maintenance tasks.
- Be able to manage a physically demanding schedule.
- Be able to work independently and as part of a team.
- Be self-reliant.
- Be confident in dealing with contractors and visitors.
- Have a minimum of A* - C in GCSE English and Maths (or equivalent)
- Must be flexible and adaptable.
- Hold a full clean driving licence.

Desirable Skills Required:

- Previous experience in a similar environment
- Ability to work on own initiative and make decisions.
- Ability to work under pressure.
- Ability to use MS Office.