



Highclare Preparatory School
Guidelines/rules for using Zoom

Children

1. Your mum or dad should be in room with you to help you log on and get set up.
2. Please behave as if you are in school – be respectful and listen well to everyone.
3. As exciting as it is, when your teacher is talking, please listen – no pulling silly faces or misbehaving!
4. Stay in one place, we don't need a tour of your house!
5. Find a quiet space to use Zoom in (not your bedroom, please).
6. Wait your turn to speak – you can do this by putting your hand up as you do in class.
7. Dress appropriately – no pyjamas or nightwear please.
8. Try not to use a fun background – these can be distracting for others.
9. Be on time for your meeting.
10. Come prepared! Your teacher will let you know if you need anything beforehand.
11. You can decide if you want to use the video or audio only option – both are fine.

If anyone fails to follow these guidelines (as well as the Acceptable User Policy in the front of your homework diaries), the teachers have the right to mute you from the conversation and also block your video usage. This will happen after you have had 3 warnings.

We will also be giving out house points for excellent participation in these sessions!

Thank you!