

HIGHCLARE SCHOOL

ADMISSIONS POLICY

In its admissions policy Highclare embraces “Every Child Matters” and aims to provide a safe, happy, healthy, positive and successful education for all of our pupils. The three school aims which are reinforced by Every Child Matters are embedded in the ethos of the school.

We make all reasonable steps to ensure that disabled pupils and prospective pupils who are disabled are not put at a disadvantage in comparison with those who are not disabled. Highclare School expects disabled pupils to participate and achieve in all areas to the best of their ability.

Early Years Foundation Stage - Nursery & Pre-school (18 months to 5 years)

Highclare welcomes all children between the ages of 18 months and 4 years.

Reception (4 - 5 years)

Parents will be invited to apply for a place in Reception while the pupils are in Transition, and the following criteria will be used to allocate places:

- places will be offered to pupils who have a sibling at Highclare;
- the school has high academic standards and teacher assessments will be used to establish if Highclare is a suitable school for the pupil; formal assessment, i.e. ASPECTS, which is a performance indicator used by some schools nationally, will also be used.
- progress in personal and social development will be considered.

Entry at Reception to Key Stage Two (4 - 10 years) from other schools

The three criteria listed above for our own pupils will also apply to applicants from other schools. In addition to these, the school will request a reference from the pupil’s previous school with parental consent.

Entry into Senior School (11 - 16 years)

Girls in Highclare Junior schools have a right of transfer to the Senior School. Some scholarships are available.

- Entry at 11+ for applicants from other schools is by:
 - Assessment in non-verbal reasoning, English and Mathematics
 - Each pupil, who is successful in the assessment, will be invited into school with her parents for an interview with the Headmistress.
 - A report and reference from the pupil’s previous school with parental consent.
- Entry into other senior classes will be by:
 - An individual test for non-verbal reasoning, English and Mathematics
 - An interview with the Headmistress
 - A report and reference from the pupil’s previous school with parental consent.

Entry into Sixth Form (16 - 18 years)

- Each student is individually assessed and a suitable course structured for his or her needs. However, all students must be prepared to work hard and participate in the activities of the school such as taking on prefect responsibilities.
- Students aiming for University would need at least five subjects at GCSE at high grades.

Written by:	Confirmed by:	Adopted by the Board:	Review Date:
LE/September 2004	DU/October 2009	November 2004	July 2010