

HIGHCLARE SCHOOL POLICY FOR LEARNING SUPPORT

A. Introduction

Highclare School will provide additional support for those pupils who are identified as requiring such assistance in the curriculum. Support may be required for academic, behavioural, pastoral, linguistic and medical needs. More details of procedures are to be found in the Learning Support Handbook.

The Learning Support Co-ordinators are :

Mrs K Johnson (Head of Department)	Senior School - Key Stages 3, 4 & 5
Mrs J Clarke	Junior School - Key Stages 1 and 2
Mrs S Gething (Woodfield)	Pre school and Foundation
Mrs P Wright (St Paul's)	Pre-school and Foundation

B. Aims and Objectives

The aims of the policy are:

1. To identify and assess pupils requiring support.
2. To provide support for these pupils.
3. To formulate Individual Education Plans for identified pupils, with specific targets outlined.
4. To review the support provided for pupils.
5. To liaise with parents, teachers, Head of Department, Pastoral and Curriculum Heads and other agencies where necessary.
6. To identify the roles and responsibilities of staff in the Learning Support Department.
7. To maintain a register\audit of pupils requiring support.
8. To support and advise departments and teachers in school with regards to resources, pupils, schemes of work etc.

C. Identification

Pupils may be referred to the Learning Support Department from a variety of sources: teachers, form tutor, personal tutor or following information from a previous school, following blanket testing, diagnostic tests, individual interviews, data tracking and lesson observations.

Some pupils will receive group support, others one-to-one and support may be daily, weekly, half termly, depending on the individual needs.

D. Education Provision

1. Learning Support will include Gifted and Talented pupils.
2. Different strategies for teaching will be required for some pupils on the Learning Support Register.
3. Pupils' learning styles will need to be taken into account when providing additional support.
4. Regular reviewing and monitoring of the provision for pupils on the Learning Support Register will take place.

Written by:	Confirmed by:	Review Date:
KJ/September 2009	MV/October 2009	July 2010